



**Confidential statement of financial circumstances**

*The information requested on this form will be treated in the strictest confidence*

1. PERSONAL DETAILS		
a	Full Names	
b	Course applied for	
C	Start date of course	

2. EMPLOYMENT		
a	Employed ( insert job title, employer's name, address and phone number)	
b	Self-employed (insert type of business)	
	Are you a Director, Shareholder or Proprietor of this Company or Business?	Yes / No
	If "YES" state proportion of Company or Business you and/or your spouse/partner own	
c	Unemployed	
d	Retired	

3. INCOME		
<i>(Please enter below your current earnings and expected income from all sources for this tax year)</i>		
		<b>Total Household</b>
a	Gross Salary and other emoluments (including all taxable benefits & expenses) for the year to 5 <sup>th</sup> April 20[ ]	Please include everyone who lives in the same household.
b	Gross investment income from:	
	• Building Societies /Banks	
	• Dividends and interest (other securities)	

c	Gross rental profit	
d	Social Security benefits (including Child Benefit and Child Tax Credits)	
e	Separation or Maintenance Allowance	
f	Any other sources of income or gains not included in (a) to (g) above e.g.: trust or estate income, gains on sale of capital assets, surrenders of life assurance policies etc	
g	Grants or financial support you have received to pursue an educational course	
h	Assistance from any other sources e.g. relatives, trusts, charities etc <i>(please specify)</i>	
	<b>TOTAL ASSETS</b>	
	<b><i>Please explain any reasons why assets cannot be converted or utilised to pay KLC fees</i></b>	

<b>4. OUTGOINGS</b>		
a	Annual rent payable on principal residence	
b	Annual mortgage repayments	
c	Annual utilities / council tax	
d	Any other interest payable e.g. overdrafts, credit cards, loans, student loan repayments etc <i>(please specify)</i>	
e	Additional outgoings e.g. dependents (if significant)	
<b>5. CAPITAL ASSETS</b>		
		Total Household
a	Approximate market value of all investments	

	<ul style="list-style-type: none"> <li>• Building Society/Bank deposits/National Savings accounts</li> </ul>	
	<ul style="list-style-type: none"> <li>• Equity investments, (shares, unit trusts, corporate bonds and other securities) and Government stocks</li> </ul>	
	<ul style="list-style-type: none"> <li>• ISAs, PEPs, TESSAs</li> </ul>	
b	Approximate market value of principal residence ( <i>freehold or leasehold</i> )	
c	Cash at banks or elsewhere ( <i>current accounts only</i> )	
d	Net worth/value of any businesses which you own or share	
e	Approximate market value of your interest in any other property, land or buildings either at home or abroad	
f	Redundancy or other termination payments	
g	Monies that are owed to you	
h	Other assets not listed e.g. share options, trust interests/assets held on your behalf by a third party, assets likely to be received in the foreseeable future etc	

<b>6. VERIFICATION OF INCOME</b>			
Please enclose documentary evidence in support of the income figures in Section 3			
Please tick those you are enclosing:			
	P60, P11D, Tax Return & recent Pay Slip or if Self Employed: - Annual Accounts - Tax Return		Copy of HMRC tax calculation issued under Self Assessment  Confirmation of Schedule D self employment income from an independent accountant
	Others ( <i>please specify</i> )		

<b>ANY ADDITIONAL INFORMATION</b>
-----------------------------------

## 8. DECLARATION

After having read the attached notes, the following declaration should be signed by the applicant:

I have read the notes and have made a complete and accurate declaration of my income and assets.

I understand that if I am offered a bursary, the following terms and conditions will apply between me and the School:-

- a) I will report immediately any material change in the financial position declared;
- b) the Bursary may be withdrawn or reduced if:
  - i) I act in breach of the School's Terms and Conditions
  - ii) I have failed to produce any additional information required by the School to evidence my financial circumstances;
  - iii) there is a material change in my financial circumstances.
- c) the bursary will be withdrawn and the full value of the course fees will become repayable by me to the School if I have fraudulently, knowingly or recklessly provided false information in relation to the award of the bursary.

Signature of applicant:

.....Date .....